

BIBLIOTHEQUE ST. JOACHIM
Financial Statements
Year Ended December 31, 2015

BIBLIOTHEQUE ST. JOACHIM
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Year Ended December 31, 2015

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Denis G. Fillion CMA Ltd

CHARTERED PROFESSIONAL ACCOUNTANTS/COMPTABLES PROFESSIONNELS AGRÉÉS

INDEPENDENT AUDITOR'S REPORT

To the Members of Bibliotheque St. Joachim

We have audited the accompanying financial statements of Bibliotheque St. Joachim, which comprise the statement of financial position as at December 31, 2015 and the statements of revenues and expenditures, changes in net assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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Independent Auditor's Report to the Members of Bibliotheque St. Joachim *(continued)*

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Bibliotheque St. Joachim as at December 31, 2015 and the results of its operations and its cash flow for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

A handwritten signature in black ink, appearing to read "Denis G. Fillion". The signature is fluid and cursive, with a large initial "D" and "F".

St Pierre Jolys, Manitoba
May 5, 2016

Denis G Fillion CMA Ltd
Chartered Professional Accountant

BIBLIOTHEQUE ST. JOACHIM
Statement of Financial Position
December 31, 2015

	2015	2014
ASSETS		
CURRENT		
Cash and short term deposits	\$ 2,298	\$ 3,964
Accounts receivable	2,535	1,709
	4,833	5,673
CAPITAL ASSETS (Note 6)	4,317	3,323
	\$ 9,150	\$ 8,996
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	\$ 2,002	\$ 1,902
NET ASSETS		
General fund	2,831	3,772
Restricted fund	4,317	3,322
	7,148	7,094
	\$ 9,150	\$ 8,996

ON BEHALF OF THE BOARD

_____ Director

_____ Director

The attached notes are an integral part of this financial statement.

BIBLIOTHEQUE ST. JOACHIM
Statement of Revenues and Expenditures
For the Year Ended December 31, 2015

	2015	2014
REVENUE		
Grants (Note 5)	\$ 104,345	\$ 102,765
Miscellaneous income	3,248	2,152
	107,593	104,917
GENERAL AND ADMINISTRATIVE EXPENSES		
Advertising and promotion	4,120	1,266
Amortization	1,079	2,563
Bad debts	359	-
Books and library supplies	21,752	21,523
Electronic equipment	291	4,074
Interest and bank charges	25	21
Library programs	1,251	1,130
Memberships	65	160
Miscellaneous expenses	569	859
Office	2,382	3,909
Professional fees	2,022	2,268
Repairs and maintenance	50	2,583
Salaries and wages	69,964	65,183
Technical support	2,000	2,000
Telephone	731	718
Travel	1,051	768
	107,711	109,025
DEFICIENCY OF REVENUE OVER EXPENSES FROM OPERATIONS	(118)	(4,108)
OTHER INCOME		
Interest income	172	287
EXCESS (DEFICIENCY) OF REVENUE OVER EXPENSES	\$ 54	\$ (3,821)

The attached notes are an integral part of this financial statement.

BIBLIOTHEQUE ST. JOACHIM
Statement of Changes in Net Assets
Year Ended December 31, 2015

	General Fund	Restricted Fund	2015	2014
NET ASSETS - BEGINNING OF YEAR	\$ 3,772	\$ 3,322	\$ 7,094	\$ 10,917
Excess of revenue over expenses	54	-	54	(3,821)
Transfer to general funds	(995)	995	-	-
NET ASSETS - END OF YEAR	\$ 2,831	\$ 4,317	\$ 7,148	\$ 7,096

The attached notes are an integral part of this financial statement.

BIBLIOTHEQUE ST. JOACHIM
Statement of Cash Flow
Year Ended December 31, 2015

	2015	2014
OPERATING ACTIVITIES		
Excess (deficiency) of revenue over expenses	\$ 54	\$ (3,821)
Item not affecting cash:		
Amortization of capital assets	1,079	2,563
	1,133	(1,258)
Changes in non-cash working capital:		
Accounts receivable	(826)	(42)
Accounts payable	100	400
	(726)	358
Cash flow from (used by) operating activities	407	(900)
INVESTING ACTIVITY		
Purchase of capital assets	(2,073)	-
DECREASE IN CASH FLOW	(1,666)	(900)
Cash - beginning of year	3,964	4,864
CASH - END OF YEAR	2,298	3,964
CASH FLOW SUPPLEMENTARY INFORMATION		
Interest received	\$ 172	\$ 287

The attached notes are an integral part of this financial statement.

BIBLIOTHEQUE ST. JOACHIM
Notes to Financial Statements
Year Ended December 31, 2015

1. BASIS OF PRESENTATION

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (GAAP).

Some users may require further information as these statements have not been prepared for general purposes.

2. DESCRIPTION OF OPERATIONS

The organization is a public library supported by the R.M. LaBroquerie and the Province of Manitoba.

3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Fund accounting

Bibliothèque St. Joachim follows the deferral method of accounting for contributions.

Revenues and expenses related to program delivery and administrative activities are reported in the general fund.

The capital asset fund reports the assets, liabilities, revenues, and expenses related to Bibliothèque St. Joachim's capital assets.

Cash and cash equivalents

Cash and cash equivalents include cash on hand and short-term deposits which are highly liquid with original maturities of less than three months.

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BIBLIOTHEQUE ST. JOACHIM
Notes to Financial Statements
Year Ended December 31, 2015

3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Capital assets

Capital assets are amortized according to the following rates and method:

Furniture and fixtures	20%	declining balance method
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Government grants are treated as a reduction of capital asset cost.

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution. Repairs and maintenance costs are charged to expense. Betterments which extend the estimated life of an asset are capitalized. When a capital asset no longer contributes to the Organization's ability to provide services, its carrying amount is written down to its residual value. All purchases of electronic equipment is expensed in the year of purchase.

Government grants

Government grants are recorded when there is a reasonable assurance that the organization had complied with and will continue to comply with, all the necessary conditions to obtain the grants.

Revenue Recognition

The organization recognizes revenues when they are earned, specifically when all the following conditions are met:

- services are provided or products are delivered to customers
- there is clear evidence that an arrangement exists
- amounts are fixed or can be determined
- the ability to collect is reasonably assured.

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

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BIBLIOTHEQUE ST. JOACHIM
Notes to Financial Statements
Year Ended December 31, 2015

3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

4. FINANCIAL INSTRUMENTS

The organization's financial instruments consist of cash, accounts receivable, accounts payable and accrued liabilities. Unless otherwise noted, it is management's opinion that the organization is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair value of these financial instruments approximate their carrying values, unless otherwise noted.

5. Grants

	2015	2014
Province of Manitoba	\$ 50,683	\$ 50,683
Rural Municipality of LaBroquerie	45,000	44,183
Summer employment program	3,390	2,926
Province of Manitoba-Technology grant	3,229	2,619
Canada's Youth at Work	2,043	2,354
	\$ 104,345	\$ 102,765

BIBLIOTHEQUE ST. JOACHIM
Notes to Financial Statements
Year Ended December 31, 2015

6. CAPITAL ASSETS

	Cost	Government Assistance	Accumulated amortization	2015 Net book value
Furniture and fixtures	\$ 14,553	\$ 4,000	\$ 6,236	\$ 4,317

	Cost	Government Assistance	Accumulated amortization	2014 Net book value
Furniture and fixtures	\$ 12,480	\$ 4,000	\$ 5,157	\$ 3,323
Leasehold improvements	12,088	3,425	8,663	-
	\$ 24,568	\$ 7,425	\$ 13,820	\$ 3,323