

BIBLIOTHEQUE ST. JOACHIM
Financial Statements
Year Ended December 31, 2016

BIBLIOTHEQUE ST. JOACHIM
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Year Ended December 31, 2016

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Pro Vue Business Group

CHARTERED PROFESSIONAL ACCOUNTANTS Inc / COMPTABLES PROFESSIONNELS AGRÉÉS Inc.

INDEPENDENT AUDITOR'S REPORT

To the Members of Bibliotheque St. Joachim

We have audited the accompanying financial statements of Bibliotheque St. Joachim, which comprise the statement of financial position as at December 31, 2016 and the statements of revenues and expenditures, changes in net assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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Independent Auditor's Report to the Members of Bibliotheque St. Joachim *(continued)*

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Bibliotheque St. Joachim as at December 31, 2016 and the results of its operations and its cash flow for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.



St Pierre Jolys, Manitoba
April 17, 2017

Pro Vue Business Group CPA Inc
Chartered professional accountants

BIBLIOTHEQUE ST. JOACHIM
Statement of Financial Position
December 31, 2016

	2016	2015
ASSETS		
CURRENT		
Cash and short term deposits	\$ 23,940	\$ 2,298
Accounts receivable (net of allowance for doubtful accounts of \$921 2015-\$359)	1,101	2,535
	25,041	4,833
CAPITAL ASSETS (Note 6)	3,453	4,317
	\$ 28,494	\$ 9,150
LIABILITIES AND NET ASSETS		
CURRENT		
Accounts payable	\$ 2,099	\$ 2,001
Deferred income	22,500	-
	24,599	2,001
NET ASSETS		
General fund	442	2,831
Capital asset fund	3,453	4,318
	3,895	7,149
	\$ 28,494	\$ 9,150

ON BEHALF OF THE BOARD

_____ *Director*

_____ *Director*

The attached notes are an integral part of this financial statement.

BIBLIOTHEQUE ST. JOACHIM
Statement of Revenues and Expenditures
Year Ended December 31, 2016

	2016	2015
REVENUES		
Grants	\$ 104,543	\$ 104,345
Miscellaneous income	2,669	3,248
	107,212	107,593
EXPENSES		
Advertising and promotion	815	4,120
Amortization	863	1,079
Bad debts	921	359
Books and library supplies	22,847	21,752
Electronic equipment	63	291
Interest and bank charges	42	25
Library programs	1,553	1,251
Memberships	120	65
Miscellaneous expenses	786	569
Office	4,128	2,382
Professional fees	2,039	2,022
Repairs and maintenance	1,612	50
Salaries and wages	71,199	69,964
Technical support	2,000	2,000
Telephone	741	731
Travel	887	1,051
	110,616	107,711
DEFICIENCY OF REVENUES OVER EXPENSES FROM OPERATIONS	(3,404)	(118)
OTHER INCOME		
Interest income	150	172
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENSES	\$ (3,254)	\$ 54

The attached notes are an integral part of this financial statement.

BIBLIOTHEQUE ST. JOACHIM
Statement of Changes in Net Assets
Year Ended December 31, 2016

	General Fund	Capital Asset Fund	2016	2015
NET ASSETS - BEGINNING OF YEAR	\$ 2,831	\$ 4,318	\$ 7,149	\$ 7,094
Transfer to general funds	865	(865)	-	-
Deficiency of revenues over expenses	(3,254)	-	(3,254)	54
NET ASSETS - END OF YEAR	\$ 442	\$ 3,453	\$ 3,895	\$ 7,149

The attached notes are an integral part of this financial statement.

BIBLIOTHEQUE ST. JOACHIM
Statement of Cash Flow
Year Ended December 31, 2016

	2016	2015
OPERATING ACTIVITIES		
Excess (deficiency) of revenues over expenses	\$ (3,254)	\$ 54
Item not affecting cash:		
Amortization of capital assets	863	1,079
	(2,391)	1,133
Changes in non-cash working capital	24,033	(726)
Cash flow from operating activities	21,642	407
INVESTING ACTIVITY		
Purchase of capital assets	-	(2,073)
INCREASE (DECREASE) IN CASH FLOW	21,642	(1,666)
Cash - beginning of year	2,298	3,964
CASH - END OF YEAR	\$ 23,940	\$ 2,298

The attached notes are an integral part of this financial statement.

BIBLIOTHEQUE ST. JOACHIM
Notes to Financial Statements
Year Ended December 31, 2016

1. BASIS OF PRESENTATION

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (GAAP).

Some users may require further information as these statements have not been prepared for general purposes.

2. DESCRIPTION OF OPERATIONS

The organization is a public library supported by the R.M. LaBroquerie and the Province of Manitoba.

3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Fund accounting

Bibliothèque St. Joachim follows the deferral method of accounting for contributions.

Revenues and expenses related to program delivery and administrative activities are reported in the general fund.

The capital asset fund reports the assets, liabilities, revenues, and expenses related to Bibliothèque St. Joachim's capital assets.

Cash and cash equivalents

Cash and cash equivalents include cash on hand and short-term deposits which are highly liquid with original maturities of less than three months.

Capital assets

Capital assets are amortized according to the following rates and method:

Furniture and fixtures	20%	declining balance method
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Government grants are treated as a reduction of capital asset cost.

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution. Repairs and maintenance costs are charged to expense. Betterments which extend the estimated life of an asset are capitalized. When a capital asset no longer contributes to the Organization's ability to provide services, its carrying amount is written down to its residual value. All purchases of electronic equipment is expensed in the year of purchase.

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BIBLIOTHEQUE ST. JOACHIM
Notes to Financial Statements
Year Ended December 31, 2016

3. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Government grants

Government grants are recorded when there is a reasonable assurance that the organization had complied with and will continue to comply with, all the necessary conditions to obtain the grants.

Revenue Recognition

The organization recognizes revenues when they are earned, specifically when all the following conditions are met:

- services are provided or products are delivered to customers
- there is clear evidence that an arrangement exists
- amounts are fixed or can be determined
- the ability to collect is reasonably assured.

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

4. FINANCIAL INSTRUMENTS

The organization's financial instruments consist of cash, accounts receivable, accounts payable and accrued liabilities. Unless otherwise noted, it is management's opinion that the organization is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair value of these financial instruments approximate their carrying values, unless otherwise noted.

BIBLIOTHEQUE ST. JOACHIM
Notes to Financial Statements
Year Ended December 31, 2016

5. Grants

	2016	2015
Province of Manitoba	\$ 50,683	\$ 50,683
Rural Municipality of LaBroquerie	45,000	45,000
Summer employment program	3,330	3,390
Province of Manitoba-Technology grant	3,235	3,229
Canada's Youth at Work	2,295	2,043
	\$ 104,543	\$ 104,345

6. CAPITAL ASSETS

	Cost	Government Assistance	Accumulated amortization	2016 Net book value
Furniture and fixtures	\$ 14,553	\$ 4,000	\$ 7,100	\$ 3,453

	Cost	Government Assistance	Accumulated amortization	2015 Net book value
Furniture and fixtures	\$ 14,553	\$ 4,000	\$ 6,236	\$ 4,317