

BIBLIOTHEQUE ST. JOACHIM
Financial Statements
Year Ended December 31, 2017

BIBLIOTHEQUE ST. JOACHIM
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Year Ended December 31, 2017

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Pro Vue Business Group

CHARTERED PROFESSIONAL ACCOUNTANTS Inc / COMPTABLES PROFESSIONNELS AGRÉÉS Inc.

INDEPENDENT AUDITOR'S REPORT

To the Members of Bibliotheque St. Joachim

We have audited the accompanying financial statements of Bibliotheque St. Joachim, which comprise the statement of financial position as at December 31, 2017 and the statements of revenues and expenditures, changes in net assets and cash flow for the year then ended, and a summary of significant accounting policies and other explanatory information.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian accounting standards for not-for-profit organizations, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

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Independent Auditor's Report to the Members of Bibliotheque St. Joachim *(continued)*

Opinion

In our opinion, the financial statements present fairly, in all material respects, the financial position of Bibliotheque St. Joachim as at December 31, 2017 and the results of its operations and its cash flow for the year then ended in accordance with Canadian accounting standards for not-for-profit organizations.

A handwritten signature in blue ink, appearing to read 'J. Jolys', is positioned to the right of the opinion text.

St Pierre Jolys, Manitoba
April 27, 2018

Pro Vue Business Group CPA Inc
Chartered Professional Accountants

BIBLIOTHEQUE ST. JOACHIM
Statement of Financial Position
December 31, 2017

	2017	2016
ASSETS		
CURRENT		
Cash	\$ -	\$ 23,940
Accounts receivable (net of allowance for doubtful accounts of Nil 2016-\$921)	3,110	1,101
	3,110	25,041
CAPITAL ASSETS (Note 2)	6,415	3,453
	\$ 9,525	\$ 28,494
LIABILITIES AND NET ASSETS		
CURRENT		
Bank indebtedness	\$ 2,448	\$ -
Accounts payable	2,101	2,099
Deferred income	-	22,500
	4,549	24,599
NET ASSETS		
General fund	(1,439)	442
Capital asset fund	6,415	3,453
	4,976	3,895
	\$ 9,525	\$ 28,494

ON BEHALF OF THE BOARD

_____ Director

_____ Director

The attached notes are an integral part of this financial statement.

BIBLIOTHEQUE ST. JOACHIM
Statement of Revenues and Expenditures
Year Ended December 31, 2017

	2017	2016
REVENUES		
Grants (Note 3)	\$ 104,473	\$ 104,543
Miscellaneous income	3,005	2,669
	107,478	107,212
EXPENDITURES		
Advertising and promotion	1,082	815
Amortization	1,604	863
Bad debts (recovery)	(621)	921
Books and library supplies	19,703	22,847
Electronic equipment	437	63
Interest and bank charges	-	42
Library programs	1,398	1,553
Memberships	65	120
Miscellaneous expenses	1,157	786
Office	4,169	4,128
Professional fees	1,987	2,039
Repairs and maintenance	2,100	1,612
Salaries and wages	70,216	71,199
Technical support	2,000	2,000
Telephone	765	741
Travel	653	887
	106,715	110,616
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES FROM OPERATIONS	763	(3,404)
OTHER INCOME		
Interest income	318	150
EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES	\$ 1,081	\$ (3,254)

The attached notes are an integral part of this financial statement.

BIBLIOTHEQUE ST. JOACHIM
Statement of Changes in Net Assets
Year Ended December 31, 2017

	General Fund	Capital Asset Fund	2017	2016
NET ASSETS - BEGINNING OF YEAR	\$ 442	\$ 3,453	\$ 3,895	\$ 7,149
TRANSFER FROM GENERAL FUND	(2,962)	2,962	-	-
EXCESS OF REVENUES OVER EXPENDITURES	1,081	-	1,081	(3,254)
NET ASSETS - END OF YEAR	\$ (1,439)	\$ 6,415	\$ 4,976	\$ 3,895

The attached notes are an integral part of this financial statement.

BIBLIOTHEQUE ST. JOACHIM
Statement of Cash Flow
Year Ended December 31, 2017

	2017	2016
OPERATING ACTIVITIES		
Excess (deficiency) of revenues over expenditures	\$ 1,081	\$ (3,254)
Item not affecting cash:		
Amortization of capital assets	1,604	863
	2,685	(2,391)
Changes in non-cash working capital	(24,508)	24,033
Cash flow from (used by) operating activities	(21,823)	21,642
INVESTING ACTIVITY		
Purchase of capital assets	(4,565)	-
INCREASE (DECREASE) IN CASH FLOW	(26,388)	21,642
Cash - beginning of year	23,940	2,298
CASH (DEFICIENCY) - END OF YEAR	\$ (2,448)	\$ 23,940

The attached notes are an integral part of this financial statement.

BIBLIOTHEQUE ST. JOACHIM
Notes to Financial Statements
Year Ended December 31, 2017

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Basis of presentation

The financial statements were prepared in accordance with Canadian accounting standards for not-for-profit organizations (ASNFPO).

Fund accounting

Bibliothèque St. Joachim follows the deferral method of accounting for contributions.

Revenues and expenses related to program delivery and administrative activities are reported in the General Fund.

The capital asset fund reports the assets, liabilities, revenues, and expenses related to Bibliothèque St. Joachim's capital assets and building improvements campaign.

Capital assets

Capital assets are amortized according to the following rates and method:

Furniture and fixtures	20%	declining balance method
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Government grants are treated as a reduction of capital asset cost.

Purchased capital assets are recorded at cost. Contributed capital assets are recorded at fair value at the date of contribution. Repairs and maintenance costs are charged to expense. Betterments which extend the estimated life of an asset are capitalized. When a capital asset no longer contributes to the Organization's ability to provide services, its carrying amount is written down to its residual value. All purchases of electronic equipment is expensed in the year of purchase.

Government grants

Government grants are recorded when there is a reasonable assurance that the organization had complied with and will continue to comply with, all the necessary conditions to obtain the grants.

Revenue recognition

Bibliothèque St. Joachim follows the deferral method of accounting for contributions.

Restricted contributions are recognized as revenue in the year in which the related expenses are incurred. Unrestricted contributions are recognized as revenue when received or receivable if the amount to be received can be reasonably estimated and collection is reasonably assured. Endowment contributions are recognized as direct increases in net assets.

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BIBLIOTHEQUE ST. JOACHIM
Notes to Financial Statements
Year Ended December 31, 2017

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(continued)*

Financial instruments policy

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

The organization's financial instruments consist of cash, accounts receivable, accounts payable and accrued liabilities. Unless otherwise noted, it is management's opinion that the organization is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair value of these financial instruments approximate their carrying values, unless otherwise noted.

Measurement uncertainty

The preparation of financial statements in conformity with Canadian accounting standards for not-for-profit organizations requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Such estimates are periodically reviewed and any adjustments necessary are reported in earnings in the period in which they become known. Actual results could differ from these estimates.

2. CAPITAL ASSETS

	Cost	Government Assistance	Accumulated amortization	2017 Net book value
Furniture and fixtures	\$ 19,118	\$ 4,000	\$ 8,703	\$ 6,415

	Cost	Government Assistance	Accumulated amortization	2016 Net book value
Furniture and fixtures	\$ 14,553	\$ 4,000	\$ 7,100	\$ 3,453

BIBLIOTHEQUE ST. JOACHIM
Notes to Financial Statements
Year Ended December 31, 2017

3. GRANTS

	2017	2016
Province of Manitoba	\$ 50,683	\$ 50,683
Rural Municipality of LaBroquerie	45,000	45,000
Summer employment program	3,324	3,330
Province of Manitoba-Technology grant	3,185	3,235
Canada's Youth at Work	2,281	2,295
	\$ 104,473	\$ 104,543
